

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Three Commissioners were present. Commissioners Niedermayer and Humes and Administrator Knobbs were absent. Also, in attendance were Deputy Chief/Fire Official Orsini, Battalion Chief DiPaolo and Chief's Assistant B. Wesolowski.

Wesolowski identified the emergency exits, indicated the front door was opened to the public and opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22nd, 2019 the required notice was transmitted to the *Burlington County Times* and the *Moorestown Sun*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22nd, 2019 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members, the victims of 9/11/2001 and the emergency services workers who continue to suffer the effects of their service on 9/11/2001.

Minutes:

On a motion by Commissioner Carruthers, seconded by Commissioner Grant, the minutes of the August 7, 2019 regular meeting were approved 3-0.

Chief's Report:

Report was presented by Chief's Assistant Wesolowski. Written copies are in the drop box.

1. Reports for July 2019 were posted on the board and submitted.
2. See report for other particulars.
3. Gear replacement has been chosen, 26 sets are needed for a total price of approximately \$77,000.00, just under \$3,000 per set.
4. New Hoods were ordered using Dedicated Penalty Money.
5. A new K12 saw was ordered using Dedicated Penalty Money to replace a saw on 3132 that is 30 years old.
6. Preventative Maintenance on the apparatus is scheduled on 9/24/19. New batteries will be installed on 3131.
7. Chief's vehicle repairs were completed and the bill can be paid.

Chief's Assistant Report:

Chiefs Asst. Wesolowski reported that in addition to the regular duties, the State Inspector was in to inspect the boiler and the roof top units.

Captain's Report:

Deputy Chief DiPaolo gave the following report:

1. All apparatus and equipment were checked regularly throughout the month and are operational.
2. Reported on the maintenance and/or repairs performed throughout the month.
3. Report was submitted and filed.

Fire Official Report:

See written report:

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Fire Prevention Open House is scheduled for October 11th, with a rain date of October 18th.
4. Discussed the Remediation Plan list updates.

President Wesolowski inquired as to the status of the Drafting Point/Transfer pipe at the Mall. Lengthy discussion ensued. Orsini is still working to keep the drafting point. At the last calculation done by an engineer, the draft point/transfer pipe is not needed to meet the current flow requirements and is considered a luxury.

Rental Manager's Report:

Hall Manager Orsini gave the following report:

1. There were 7 affairs held during the month.
2. There were approximately forty-five inquiries via email and telephone.
3. There were three bookings during the month for 2019 and three for 2020.
4. Security deposits are scheduled to be returned.

Orsini also mentioned that he and Administrator Knobbs met with John Franzeo and the new retaining wall outside the hall entrance is slated to be put in to replace the railroad ties.

Squad Report:

No report.

Bills:

The Statement of Expenditures, listing of bills to be paid in June were provided to the Board members for review prior to the meeting. Wesolowski discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Grant, seconded by Commissioner Carruthers to pay the August bills and any regular bills that come in was approved by the three commissioners present.

Commissioner Carruthers abstained on all invoices relating to his position as a Fire Inspector employed by Fire District 1.

Communications:

There are no communications to be discussed.

Old Business:

1. 2018 Audit- President Wesolowski stated that Administrator Knobbs reported that this is still ongoing. Ed Paul stated that he should be completed shortly.
2. Engine Room Roof: President Wesolowski reported that the project has been completed and the bill will be paid this month.
3. Attorney Replacement- President Wesolowski stated that the personnel committee will be meeting to interview a candidate on 9/17/19 at 7 pm.
4. Shared Services Agreement – President Wesolowski stated that the agreement has been approved by both Boards, and will be signed at a Shared Services Committee meeting on Wednesday, September 18th, at 3 pm.
5. Parking Lots Project- President Wesolowski stated that the project has been completed and payment has been approved.
6. Air Bag Purchase- The purchase has been completed, and the air bags have been received. Payment has been approved.
7. Workers Compensation Policy Change- President Wesolowski stated that the new policy took effect on 9/1/2019 and new cards are being distributed to the employees/firefighters.

New Business:

1. Insurance Broker Change- President Wesolowski read a synopsis prepared by Administrator Knobbs. Wesolowski stated that he and Knobbs discussed this at length and it was decided to proceed with having Nottingham Insurance rewrite our Package Policy with an effective date of 9/1/2019. There will be an additional cost of approximately \$12,000.00 to proceed with this option. However, with the switch to 7710/Benchmark for our WC Policy and saving over \$10,000 along with extra money in the insurance budget, there will be no negative effect.

Meeting opened to the public:

Fire Official Orsini noted that the auditor, Ed Paul, had contacted him in reference to an almost \$20,000 increase in LHU Income last year. Orsini noted that there were several reasons. One was the state has increased their effort to collect delinquent payers, second, Orsini noted that the State had increased the fees for 2019 by 29%. He further stated that we should probably look to increase our local fees in the coming years.

There being no further questions or comments from the public, this portion of the meeting was closed.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:24 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration