

## **Minutes**

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Four Commissioners were present (Commissioner Grant arrived at 7:07 p.m.). Also, in attendance were Chief Grant, and Dep Chief DiPaolo (Chief's Asst Wesolowski arrived at 7:09 p.m.).

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23<sup>rd</sup>, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23<sup>rd</sup>, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

## **Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Humes, the minutes of the August 4, 2021 regular meeting were approved 4-0.

## **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that the new SCBA masks were distributed and are in service. He also advised that Maple Shade Fire Department was back in service as of 12:01 a.m. this date. Chief stated that the new helmets that had previously been discussed were further investigated and that the helmets that they are looking to purchase do not have a long lead time to receive at this time, so they will be able to wait for ordering until after the 2022 budget is passed. Lastly, the chief noted that the ground ladder testing and hose testing will be performed at the end of September and the P.M.'s for the apparatus will be performed in October.

## **Chief's Assistant Report:**

Chief's Assistant report was Given by Chief Grant. He reported that the written report is in the drop box, and in addition to his regular duties, he worked on entering calls for Maple Shade Shared Services and

replacing a Firecom headset under warranty. He also prepared the report for payments of the Maple Shade responses to the members.

**Captain's Report:**

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Rental Manager's Report:**

President Wesolowski noted that the report was in the drop box, and further noted that there were 6 new bookings in the past month, 5 for 2021 and 7 for 2022.

**Squad Report:**

None.

**Fire Official's Report:**

The report was given by Inspector DiPaolo due to F.O. Orsini's vacation.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.I. Mann reported that the Fire Prevention open house is scheduled for Friday, October 8, 2021.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in September were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received. Knobbs further advised the board that the Insurance renewal checks will need to be sent prior to the next meeting.

There being no further questions or comments on the bills, a motion by Commissioner Niedermayer, seconded by Commissioner Grant to pay the September bills and any regular bills that come in was approved by the five commissioners present.

**Communications:**

Administrator Knobbs noted that there are two items in the drop box.

1-2020 Audit- Copy of email from Ed Paul stating that he has everything he needs for the audit with the exception of the GASB 75 reports from the state. He expects the audit to be wrapped up by the end of the month.

2-Workers Comp- Administrator Knobbs stated that there is a detailed explanation of the workers comp bill increase that he had discussed payment of last month. Knobbs went through the explanation with the board. Wesolowski asked if we had received any notice that the Robert Kreifels matter had been settled. Knobbs stated that he had not received anything from NJM, but that he had reached out to them, but he has not received anything back as yet. Wesolowski asked is we would normally be notified of a settlement. Knobbs replied that this is the first matter that has gone that far in his experience with them.

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3- President Wesolowski stated that he received a thank you note from Steve and Cindi Knobbs for the thoughtfulness of the board in sending a basket for the death of a family member.

**New Business:**

**2022 Budget:** Administrator Knobbs stated that the budget preparation for the 2022 Budget has begun, and reminded the board that there are scheduled Budget Workshops in addition the regular meeting in October. Knobbs asked if any commissioner had something that they wanted to see in the 2022 budget to get with him so figures/quotes could be obtained. Knobbs also mentioned that there was a plumbing issue in the hall over the weekend and he was waiting to hear back from Craven about remedies for the problem. Apparently, there is a trap behind the hall bar are that has deteriorated and will need to be dug up to replace. Knobbs will advise the board if this is something that can be taken care of this year, or will need to be budgeted for next year. Knobbs further noted that the last payment on the truck is in 2022. He noted that if the board was considering a large purchase in the 2023 budget, we would need to place a question on the 2022 ballot so that the funds could be used in 2023.

**Old Business:**

**Maple Shade Shared Services-** Administrator Knobbs stated that as previously mentioned, the Maple Shade Fire Department is back in service. We have received all monies due from Maple Shade Township, and the labor portion previously discussed is scheduled o be paid to the members.

**Meeting opened to the public:**

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that there was no need to have an Executive Session.  
The next scheduled meeting will be Wednesday October 6, 2021.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:25 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration