

Minutes

The second of two 2017 Budget Workshop Meetings of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 pm by President Wesolowski.

All Commissioners were present with the exception of Commissioner Maahs who had a work commitment. Also in attendance were Chief Grant, LVFC President Brian Wesolowski, and Administrator Booth.

Wesolowski identified the emergency exits, indicated the front door was opened to the public and opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 8th, 2016 the required notice was transmitted to the *Burlington County Times* and the *Moorestown Sun*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 8th, 2016 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence.

Proposed 2017 Budget:

President Wesolowski opened the discussion by stating this is the second of two Budget Workshops to discuss the 2017 Budget. Wesolowski asked Administrator Booth to provide a summary of the revisions to the proposed 2017 budget discussed during the first budget workshop.

Administrator Booth discussed said revisions made by the Board to bring the budget under the 2% levy cap without using levy cap bank totals or levy cap exclusions available to the district. The revisions are reflected in the Proposed 2017 Budget below:

	Proposed
Appropriations	2017 Budget
Administration	\$ 273,663
Cost of Operations & Maintenance	
Salaries & Fringe Benefits	94,263
Retiree Hlth Benefits	9,483
Other Expenses:	
Care & Maintenance	47,715
Repairs Bldgs. & Grds.	39,625
Hall Repairs & Maintenance	11,100
Fire Equipment	18,300
Utilities	48,830
Fire Hydrant Rentals	19,500
Promotion (Hall)	64,450
Supplemental Fire Service Grant	1,177
Miscellaneous	11,500
Oper Approp Offset w/Rev (BFP)	
Salaries & Fringe Benefits	260,564
Other Expenses	98,461
Retiree Hlth Benefits	43,216
Contributions to First Aid Squad	29,550
Reserve for Gen Fund/Future Cap Outlay	50,000
Debt Service	99,237
Capital Projects (Lower Roof Project)	<u>115,000</u>
Total Appropriations	<u>\$ 1,335,634</u>
Revenues	2017 Budget
Unrestricted Fund Bal (Lower Roof Project)	\$ 115,000
Unrestricted Fund Balance	14,500
Unrestricted Fund Bal (Engineer Fees/Prof fees)	-
Restrict Fund Balance-Post Retirement Benefit	52,699
Bureau of Fire Safety Revenues	125,000
Rental Income (Hall)	114,000
Intra-District Billing (Shared Service Agreement)	154,872
Interest on Investments	14,000

Supplemental Fire Safety Grant	<u>1,177</u>
Total Revenues	<u>\$ 591,248</u>
Amount To Be Raised By Taxation	\$ 744,386
Maximum Allowable Amount (2%)	\$ 744,430
Variance under/(over)	\$ 43
Percentage Increase	1.99%

On a motion by Commissioner Grant, seconded by Commissioner Wesolowski the above Proposed 2017 Budget was approved on a roll call vote.

- Wesolowski - Aye
- Grant - Aye
- Niedermayer - Aye
- Maahs - Absent
- Ruggiano - Aye

Administrator Booth mentioned the 2017 Proposed Budget will be incorporated into the state approved workbook format. The Final Proposed Budget will be presented at the December Board meeting for approval by the Board and then submitted to the Director of DLGS.

The Preliminary tax rate calculation was also briefly discussed. Booth mentioned we hope to have the final CNC-3 Form from the Township Assessor by the November 2, 2016 Board Meeting.

Other Business:

The Fire District Informational Questionnaire for the 2017 Budget was discussed. Administrator asked each Commissioner to review and respond to the questionnaire by November 2, 2016. The responses to the questionnaire will be incorporated into the Budget Work Book submitted to the state and posted on the district’s website.

Meeting opened to public:

There being no further questions or comments from the public, this portion of the meeting is closed.

There being no further business to come before the Board, by Proper Action, meeting adjourned at approximately 7:20 PM.

Respectfully Submitted,

Elizabeth Booth
Board Administrator