

October 24, 2012

2013 Budget Meeting

Properly advertised budget meeting was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

All commissioners were present. Also in attendance were Chief Grant, Fire Inspector/Hall Manager Matthew Orsini, LVFC President Brian Wesolowski, Retired Chief Ruggiano, Fire Fighter John Madison and Administrator Booth.

President Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 28th, 2012 the Board Administrator transmitted the required notice to the Burlington County Times.

Additionally, on February 28th, 2012, the Board Administrator posted the required notice on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 2 Executive Drive, Suite 9A, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on March 7, 2012, filed with the Clerk of the Township of Moorestown on July 23, 2012 and mailed to each person who has requested copies of the schedule of meetings.

The Board Administrator has provided me with an affidavit, certifying that the aforesaid delivery and posting of notices were accomplished.

President Wesolowski called for a salute to the flag and a moment of silence after which he identified the emergency exits.

President Wesolowski stated the Board will continue to review the Budget presented at last week's meeting. Wesolowski also stated he will open the meeting to the public during the review as appropriate and at the end for comment.

Wesolowski stated the there was an Executive Session following the first Budget meeting on October 17, 2012 during which time, the compensation for the Part Time Fire Inspector position was discussed. The Board discussed a salary increase for the Part Time Inspector to be included in the 2013 Proposed Budget and if approved, will be part of the 2013 Salary package. Wesolowski also stated that the Department of Personnel has

declared this position Open and the Board is working to fill this position under the Department of Personnel guidelines.

The Board reviewed/discussed the following amounts for the Proposed 2013 Budget:

Proposed 2013 Budget

Budget Appropriations:	
Administration	\$83,920.41
Fire Equipment	20,427.00
Care and Maintenance	42,084.00
Utilities	50,110.00
Insurance	64,135.00
Hydrant Rentals	19,500.00
Repairs Buildings/Grounds	45,837.50
Debt Service	101,867.54
Financial Asst/Squad	31,131.20
Fire House Admin.	60,156.02
Bureau of Fire Prevention	282,754.90
Education and Seminars	10,000.00
Hall Rental	61,690.41
Post Retirement Benefits	15,606.98
Reserve - Post Retirement Benefits	45,000.00
Reserve - Future Acquisitions	-
Total Appropriations:	\$934,220.96
Revenues:	
Fire Safety Code Fees	\$119,825.31
Rental Income	62,000.00
Suppl. Fire Service Grant	1,177.00
Fund Bal. Util (Post Retirement)	15,606.98
General Fund Utilized (Fin'l Adv & Hall)	15,200.00
Income on Investments	14,000.00
Total Revenues:	\$227,809.29
Amount to be Raised by Taxation	\$706,411.66
Increase (%)	1.5%
Cap (2%)	\$710,163.13
Variance (under cap)	\$3,751.46

The proposed amount to be raised by taxation increased 1.5% over last year, which is within the 2% cap.

Additional Items Discussed:

The Incentive Program under “Fire House Administration” was further discussed. In response to an inquiry from the Board, LVFC President Brian Wesolowski provided an analysis of whether the increased incentive funding in 2012 improved volunteer response to calls. The Board agreed to leave the Incentive Program as proposed (\$22,500.00) and will review annually.

The Wellness Program under “Hall Rental” was discussed. Fire Fighter John Madison thanked the Board for their consideration to include \$1,000.00 in the 2013 Budget for the Wellness Program.

Administrator Booth discussed the proposed tax rate of .071 per \$100.00 of assessed valuation based on the budget proposed. Booth stated the tax rate represents an increase of \$5.38 for an average home value of \$529,800.00. The proposed tax rate is based on the most current ratables available for Fire District No. 2 (\$1,001,554,959.00) from Dennis DeKlerk, Moorestown Tax Assessor.

The Board confirmed including two questions on the 2013 Ballot to have the Fire House parking lot repaved and to purchase a Fire Official vehicle in 2014, both to be funded by reserves. Administrator Booth stated cost estimates are needed to include in budget questions.

The Board further discussed the purchase of six Apple iPads for Commissioners and the Administrator in an effort to increase efficiency and productivity. A motion by Commissioner Maahs, seconded by Commissioner Grant to wait until December to make a decision regarding said purchase was approved by the five commissioners present.

Replacement of the lounge air conditioner was further discussed. Booth mentioned Chief Joe Shields received confirmation from the Emergency Squad’s Board to share in the cost of the new air conditioner. LVFC President Brian Wesolowski will inform the Board of their decision once the officers meet to discuss.

Meeting opened to public for their comments:

There being no further questions or comments from the public, this portion of the meeting is closed.

2013 Budget Proposal:

On a motion by Commissioner Niedermayer, seconded by Commissioner Grant the Proposed 2013 Budget was approved by a roll call vote.

Wesolowski - Aye
Grant - Aye
Niedermayer - Aye
Maahs - Aye
Lieber – Aye

Administrator Booth mentioned the 2013 Proposed Budget will be forwarded to our Auditor Ed Paul to begin incorporating into the state approved workbook format. The Final Proposed Budget will be presented at the December Board meeting for approval by the Board and then submitted to the Director of DLGS.

If approved by the State, the Public hearing and adoption of the 2013 budget will occur at the January, 2013 Board Meeting.

Other Business:

Administrator Booth informed the Board the insurance claim check for the asbestos abatement was received from Zurich Insurance Company in the amount of \$28,200.00. Booth also stated she received the bill from Assured Environmental Services, Inc. for their services for the same amount. A motion by Commissioner Maahs, seconded by Commissioner Niedermayer to pay Assured Environmental Services, Inc. for the asbestos abatement in the amount of \$28,200.00 with the insurance proceeds received was approved by the five commissioners present.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Elizabeth Booth
Board Administrator