

Minutes

The second of two 2014 Budget Workshop Meetings of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 PM by President Wesolowski.

All commissioners were present with the exception of Commissioner Grant. Also in attendance were Chief Grant, Lenola Fire Company Emergency Squad Treasurer Linda Dye and Administrator Booth.

President Wesolowski identified the emergency exits and opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 21st, 2013 the required notice was submitted to the Burlington County Times and the Moorestown Sun.

Additionally, on February 21st, 2013 the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 2 Executive Drive, Suite 9A, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 21st, 2013 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence.

Proposed 2014 Budget:

President Wesolowski stated the Board will continue to review the Proposed 2014 Budget presented at last week's budget meeting and revise as appropriate. Wesolowski asked that as the Board reviews each section of the preliminary proposed budget, if anyone from the public has a comment, to please raise their hand to be recognized.

Administrator Booth mentioned minor revisions were made to the proposed budget discussed at the October 16 Budget meeting. Specifically the 2014 Retiree Health Benefit rates were incorporated into the budget.

The following Proposed 2014 Budget was reviewed and discussed:

	Proposed
Appropriations	2014 Budget
Administration	\$ 242,194
Cost of Operations & Maintenance	
Salaries & Fringe Benefits	72,035
Retiree Health Benefits	8,170
Other Expenses:	
Care & Maintenance	43,680
Repairs Buildings & Grounds.	32,625
Hall Repairs & Maintenance	18,450
Fire Equipment	19,250
Utilities	50,170
Fire Hydrant Rentals	19,500
Promotion (Hall)	35,470
Supplemental Fire Service Grant	1,177
Miscellaneous	5,200
Operating Appropriations Offset w/Revenues (BFP)	
Salaries & Fringe Benefits	199,856
Other Expenses	62,286
Retiree Severance Package & Health Benefits	64,292
Contributions to First Aid Squad	31,140
Debt Service	101,868
Capital Projects (Parking Lot & FO Vehicle)	<u>108,000</u>
Total Appropriations	<u>\$ 1,115,363</u>
Revenues	2014 Budget
Unrestricted Fund Bal (Parking Lot & FO Vehicle)	\$ 108,000
Restrict Fund Balance-Post Retirement Benefit	72,462
Unrestricted Fund Bal (Financial Advisor, Hall & Other)	15,200
Bureau of Fire Safety Revenues	119,000
Rental Income (Hall)	70,000
Interest on Investments	14,000
Supp Fire Safety Grant	<u>1,177</u>
Total Revenues	<u>\$ 399,839</u>
Amount To Be Raised By Taxation	\$ 715,524
Maximum Allowable Amount (2% Levy "Cap")	\$ 716,664
Variance under/(over)	\$ 1,140

The proposed amount to be raised by taxation increased 1.84% over last year, which is within the 2% Levy "Cap".

The preliminary tax rate was discussed. Based on the most current information available, the tax rate is projected to be .085% which represents an increase of .001% from the final published 2013 tax rate for Fire District No.2 of .084%. The owner of a home assessed at the

township average of \$445,700.00 will pay \$378.32 in fire taxes, a projected increase of \$3.94 annually.

On a motion by Commissioner Niedermayer, seconded by Commissioner Ruggiano the Proposed 2014 Budget was approved by a roll call vote.

Wesolowski - Aye
Grant - Absent
Niedermayer - Aye
Maahs - Aye
Ruggiano - Aye

Administrator Booth mentioned the 2014 Proposed Budget will be forwarded to the Board's Auditor Ed Paul to begin incorporating into the state approved workbook format. The Final Proposed Budget will be presented at the December Board meeting for approval by the Board and then submitted to the Director of DLGS. If approved by the State, the Public hearing and adoption of the 2014 Budget will occur at the January, 2014 Board Meeting.

Other Business:

The Five Year Capital Plan was further discussed. Specifically the timing of the replacement of the Chief's Vehicle was discussed. The Board agreed to shift the purchase of a new vehicle for the Chief from 2015 to 2016. In addition, the Board confirmed including a question on the 2014 Ballot to replace Engine 3133. Administrator Booth mentioned a resolution for the Board to place said question on ballot will be drafted.

Meeting opened to public:

There being no further questions or comments from the public, this portion of the meeting is closed.

There being no further business to come before the Board, by Proper Action, meeting adjourned at approximately 7:25 PM.

Respectfully Submitted,

Elizabeth Booth
Board Administrator