

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were present. Also, in attendance were F.O. Orsini, Battalion Chief DiPaolo & Chief's Asst Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23rd, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23rd, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Niedermayer, seconded by Commissioner Mann, the minutes of the October 6, 2021 regular meeting were approved 5-0.

On a motion by Commissioner Grant, seconded by Commissioner Niedermayer, the minutes of the October 6, 2021 Executive Session were approved 5-0.

On a motion by Commissioner Humes, seconded by Commissioner Mann, the minutes of the October 13, 2021 Budget Workshop were approved 5-0.

Chief's Assistant Report:

Chief's Assistant reported that the written report is in the drop box, and in addition to his regular duties, he worked on the 2022 budget requests and replaced some portable radio batteries under warranty from the county. He noted that the batteries are under warranty until the end of this year, and after that would need to be replaced at our expense. He is working with the Administrator to purchase the batteries using the Assistance to Firefighters Grant monies.

Captain's Report:

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant is on Vacation and his report was presented by Battalion Chief DiPaolo. The flow testing for air packs is scheduled for 10/7 and the Truck PM's are in progress and will be completed this month. He also reported that there were two pairs of Firefighters boots. President Wesolowski asked if anything major was discovered so far in the Truck PM's. Asst Wesolowski reported that there were only minor issues so far and that they have been corrected.

Fire Official's Report:

The written report is in the drop box.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini noted that the Fire Prevention open house for next year is scheduled for 10/7/2022. This year was held on Friday, October 8, 2021, and that everything was outdoors. Orsini reported that he had some concerns with manpower not showing up until the last minute from District 1. He has passed those concerns on to District 1. He noted that this year was different, but all turned out okay, and the people that were here seemed to stay until the end and that they appeared to enjoy it. President Wesolowski asked if the Zoning review was for District 1 or 2. Orsini stated that this was district 2, Orsini stated that this was for the buildings at the mall.

Rental Manager's Report:

Hall Manager Orsini noted that the report was in the drop box, and further noted that there were 10 new bookings in the past month, 1 for 2021 and 12 for 2022. Orsini noted that bookings are going well. President Wesolowski asked if Orsini has compared bookings for 2022 compared to 2021. Orsini stated that 2021 was a challenge due to covid restrictions in the beginning of the year. Wesolowski also noted that several times he has passed by during an affair and the parking lot lights were not on, and that it was very dark. Orsini stated that he will remind the bartenders to have them on now that it is getting dark earlier.

Squad Report:

None.

Bills:

The Statement of Expenditures, listing of bills to be paid in November were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received. Knobbs further advised the board that the Insurance renewal checks will need to be sent prior to the next meeting.

There being no further questions or comments on the bills, a motion by Commissioner Niedermayer,

seconded by Commissioner Humes to pay the November bills and any regular bills that come in was approved by the five commissioners present.

Communications:

None.

Old Business:

2022 Budget- Administrator Knobbs reported that we are still awaiting the pension numbers from the state. All else has been completed.

2022 Audit- Administrator Knobbs reported that this is also awaiting action by the state. We are still awaiting the release of the GASB 75 report on the pensions. He has spoke with the auditor and we are completed other than that section. Knobbs noted that the problem that arises is that the state wants the audit submitted prior to the budget. He is attempting to have the state advise how we will handle this. If the audit is not ready, we will not be able to make the state mandated timelines for acceptance, adoption and advertising of same. Wesolowski asked if the Audit does get completed prior to the December meeting, to get the audit out to the board members so that they can review the necessary sections and adopt the resolution affirming same at the December meeting.

New Business:

Resolution 2021-09- President Wesolowski introduce and read *Resolution 2021-09 "Establishing Salaries of Board of Fire Commissioners"*.

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
TOWNSHIP OF MOORESTOWN**

RESOLUTION 2021-09

ESTABLISHING THE SALARIES OF THE MEMBERS OF THE BOARD OF FIRE COMMISSIONERS FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

BE IT RESOLVED by The Board of Fire Commissioners of Moorestown Fire District Number 2, located in Moorestown Township, County of Burlington, State of New Jersey, that each member of the Board of Fire Commissioners shall receive compensation in the sum of \$2,700.00 annually; said amounts to be paid by the Board of Fire Commissioners at such time or times and in such installments during the year as the Board shall determine best.

BE IT FURTHER RESOLVED that this Resolution shall apply to the fiscal year beginning January 1, 2022 and ending December 31, 2022.

BE IT FURTHER RESOLVED that the terms of this Resolution be subject to the review of the Township Council of the Township of Moorestown, County of Burlington, New Jersey, pursuant to N.J.S.A. 40A:14-88 by virtue of which the Resolution is adopted.

November 3, 2021

ADOPTED at a meeting of the Board of Fire Commissioners, Fire District No. 2 on
November 3, 2021.

Motion by Commissioner Niedermayer, seconded by Commissioner Mann to approve the resolution. On a roll call vote, the resolution was approved 5-0.

Meeting opened to the public:

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski advised that the next meeting would be December 1, 2021.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration