

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were present. Also, in attendance were Chief Robert Grant, Battalion Chief DiPaolo, Chief's Assistant Wesolowski and Administrator Knobbs.

Wesolowski identified the emergency exits, indicated the front door was opened to the public and opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22nd, 2019 the required notice was transmitted to the *Burlington County Times* and the *Moorestown Sun*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22nd, 2019 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Niedermayer, seconded by Commissioner Humes, the minutes of the May 1, 2019 regular meeting were approved 5-0.

Chief Grant gave the following report:

1. Reports for May 2019 were posted on the board and submitted.
2. Chief advised the board that the new boots are ordered. The boots will be coming in the end of June or early July.
3. The Chief advised the board that he had a conversation with the Squad Chief and told him that the squad could resume filling their ambulances at the firehouse, and that the Administrator told the squad that they must obtain their fuel from the Mt. Laurel pumps.

He requested that the Board make a decision as to where they should fuel. President Wesolowski stated that he had no problem with the squad returning to fuel at the firehouse. Commissioner Grant concurred. Administrator Knobbs stated that when he was approached by Chief Shields, he discussed the fueling of the ambulances with him. Chief Shields stated that he had no problem with continuing to fuel at the Mt. Laurel facility as the rigs are on the street numerous times passing that location. Knobbs further stated that the main reason for his decision was that the cost of diesel fuel through Mt. Laurel was, on average, 13 to 15 cents cheaper a gallon than what we pay to fill our tank. After discussion a motion was made by Commissioner Grant, seconded by Commissioner Humes to have the squad continue to utilize the Mt. Laurel facility to obtain their fuel. The squad is permitted to fuel at our tank in the case of an emergency and the Mt. Laurel facility is not available. The motion was approved by the five commissioners present.

Chief's Assistant Report:

In addition to the regular duties, the assistant worked the installation of the Drying Cabinet, it has been completed and is in use. It is currently taking longer than the 1 ½ hours to complete the drying, but believes this is part of the learning curve. Also installed four new speakers in the ceiling of the engine room and it is a great improvement over the old speakers.

Captain's Report:

Deputy Chief DiPaolo gave the following report for the month of June, prepared by Captain Walter Fox:

1. All apparatus and equipment were checked regularly throughout the month and are operational.
2. Reported on the maintenance and/or repairs performed throughout the month.
3. Report was submitted and filed.

Fire Official Report:

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Informed the Board of Personnel changes with the District 1 employees. Inspector Mann is now part-time and James Carruthers was appointed to full-time Inspector. Also, James Clancy out on medical leave and is expected to be out until at least July.
4. Orsini noted that the bottom of the report is a listing of the town-wide remediation plans and they are crossed off as they are completed. President Wesolowski asked if any of the items on the list are going to take an extended period of time. Orsini stated that in District #2, the Mall drafting transfer point is going to take some time. Orsini discussed the issues with this item and what is being done. One other is 7 E Camden Ave. Orsini stated that this will be going to court. The owner has not responded to penalty notices, etc. and court will be the next step.

Rental Manager's Report:

Hall Manager Orsini gave the following report for May:

1. There were 6 affairs held during the month.
2. There were approximately fifty-five inquiries via email and telephone.
3. There were two bookings during the month for 2019 and one for 2020.
4. Security deposits are scheduled to be returned.

Squad Report:

Administrator Knobbs reported that there are financial reports for January and February 2019 in the drop box. Also, the squad will be providing a letter for the auditor from their auditor stating that all funds received from the Board are accounted for in a separate account.

Bills:

The Statement of Expenditures, listing of bills to be paid in June were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received. There being no further questions or comments on the bills, a motion by Commissioner Grant, seconded by Commissioner Carruthers to pay the June bills and any regular bills that come in was approved by the five commissioners present.

Commissioner Carruthers abstained on all invoices relating to his position as a part-time Fire Inspector employed by Fire District 1.

Communications:

President Wesolowski read a letter from F.O. Orsini on behalf of the Fire Prevention office personnel, requesting to be allowed to work a summer hours schedule. It was noted that this has been the practice for the past several years. After discussion, motion by Commissioner Grant, seconded by Commissioner Niedermayer was approved 4-0 with Commissioner Carruthers abstaining.

Old Business:

1. 2018 Audit- Knobbs reported that this is still ongoing.
2. Fire Official, UFD Appeal- Administrator Knobbs reported that there is still no word on back payment adjustment figure. At this time, he recommends that this item be closed until such time as we receive the employer portion notice.
3. Exhaust System Repairs: Knobbs stated that the repairs/adjustments have been completed to rectify the problems Commissioner Carruthers discussed last month, and all appears to be working fine.
4. Engine Room Projects
 - a) **Ceiling Demo** – Completed
 - b) **Electric Work** – Completed

- c) **Painting** – Completed
 - d) **Gear Dryer-Duct Work Installation-** Completed
 - e) **Ceiling Install-** Knobbs reported that the work by ERCO has been completed. The alarm Company is due in on Monday June 10th to remount the sensors to the new tiles and install the last four panels.
5. New Dumpsters- President Wesolowski brought up that it was brought to his attention that the life of the dumpsters could be extended if the bottom and partially up the side were coated with automotive undercoating that is available from auto parts stores. He inquired as to if this could be accomplished by our maintenance man. Knobbs will discuss this with the maintenance man.

New Business:

1. Exterior Painting Project- Administrator Knobbs introduced the exterior painting project. He turned it over to F.O. Orsini who discussed possible color choices with the Board. After discussion, it was decided to obtain paint samples and paint the examples on the shed for the Board to view and make a final choice. Knobbs will advise the Board when the samples are ready to view and get back to him with their decision.
2. Hall Request- President Wesolowski read a letter from Hunter’s Heroes Foundation, requesting the hall for November 16, 2019 for their annual fundraiser. Wesolowski asked for the board’s opinion. Administrator Knobbs refreshed the boards memory on the past decision to allow the use at no charge due to the nature of the fundraiser and where they distribute the proceeds in the community. Motion by Commissioner Grant, seconded by Commissioner Carruthers to allow the use at no charge was approved by the five commissioners present.

Meeting opened to the public:

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced there was a need to meet in Executive Session to discuss a contract matter.

Resolution 2019 - 09 “Resolution Authorizing a Closed Executive Session” was read by Commissioner Grant.

WHEREAS, N.J.S.A. 10:4-6 “Open Public Meetings Act” of the State of New Jersey, generally requires that all matters of public bodies be opened to the public; and

WHEREAS, the “Act” also provides that a public body may be excluded from a public meeting in which it will discuss various specific subjects, as enumerated in the “Act” N.J.S.A 10:4-12 Paragraph B-6.

NOW, THEREFORE BE IT RESOLVED, that the discussion of such subject matter in the Executive Session can be disclosed to the public at such time when the matters discussed have been resolved to the extent allowed by law.

A motion by Commissioner Grant and seconded by Commissioner Niedermayer to adopt Resolution 2019-09 was unanimously approved by a roll call vote.

Wesolowski	- Aye
Grant	- Aye
Niedermayer	- Aye
Humes	-Aye
Carruthers	-Aye

Wesolowski stated the Board will be discussing a contract matter and informed the public that the public meeting would reopen after the Executive Session, but there will be no further official action taken after the Executive session. The public was excused at 7:58 pm.

The meeting was reconvened at 8:20 pm.

President Wesolowski stated that the contract matter has not been resolved and this will be an ongoing negotiation.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 8:21 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration