

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Five Commissioners were present. Also, in attendance were Chief Grant, F.O. Orsini, Chief's Assistant Wesolowski, Battalion Chief DiPaolo, Lt. J. Gifford and Lt. K. Sterling.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23rd, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23rd, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Grant, seconded by Commissioner Mann, the minutes of the May 5, 2021 regular meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that the gear is on order for FF Clancy. He has ordered 25 new SCBA masks (budget item). He stated that he will speak on the Maple Shade issue later in the meeting.

Chief's Assistant Report:

Chief's Assistant reported that the written report is in the drop box, in addition to his regular duties, he worked on data collection and reports for the Maple Shade Shared Services meeting.

Captain's Report:

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Rental Manager's Report:

Hall Manager Orsini gave the following report for May:

1. There were four affairs held during the month.
2. There were five bookings during the month for 2021, and three for 2022.
3. There were 45 inquiries via phone and email

President Wesolowski asked if we are off restrictions now. Orsini stated that we were off all restrictions. Wesolowski also asked if we were getting calls back from people that had affairs postponed. Orsini stated that all postponed affairs had been rescheduled.

Squad Report:

Administrator Knobbs reported that there are no reports at this time.

Bills:

The Statement of Expenditures, listing of bills to be paid in June were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Humes, seconded by Commissioner Grant to pay the June bills and any regular bills that come in was approved by the five commissioners present.

Communications:

None.

Old Business:

New Business:

Maple Shade Shared Services- President Wesolowski stated that Maple Shade Fire Company was suspended and the Township was seeking our assistance in a shared services agreement. Wesolowski asked Administrator Knobbs to advise the circumstances and developments to date. Knobbs proceeded to walk the board through the initial statement and resolution issued by Maple Shade Township and how the three departments (Lenola, Mount Laurel and Cinnaminson) came

to be involved in the shared services to cover the township of Maple Shade. He also went through how the agreement numbers were arrived at and the amount each department would receive for their services. Knobbs advised the board that there were copies of all above stated items in the drop box, as well as a draft of a Shared Services Agreement and a Resolution (2021-07) approving the Administrator to sign the final approved agreement. Commissioner Humes asked if someone got hurt, was Maple Shade's insurance going to pay. Knobbs stated that the workers compensation claim would go through our insurance. Commissioner Mann asked if we were being compensated for our administrative time, since it seems that we have invested a lot of hours in this agreement already. Knobbs stated that we were not charging for our costs administratively. Commissioner Grant asked if we were being compensated if the Chief responded and recalled everyone, or only is an apparatus responded. Knobbs reiterated that we were going to be paid for 50 calls per month, regardless of whether we responded to 30 calls or 75 calls. Commissioner Grant asked if this was only going to go for 90 days. Knobbs stated that there is hope that this will be resolved in 90 days, but there is a clause for renegotiating an extended term. He stated that none of the three departments were hoping to go past 90 days, and that same opinion was shared with the Maple Shade Township Manager. Commissioner Grant asked how we were going to reimburse the responders for the Maple Shade calls. Knobbs stated that he recommends waiting until the agreement is over and taking the total number of calls, starting on May 11, 2021 until the end date and the total number of responders and dividing it by the total manpower portion of the agreement. President Wesolowski asked each Board member individually if they were in favor of entering into this shared services agreement. All five commissioners answered yes. President Wesolowski then introduced and read *Resolution 2021-07 "A Resolution Authorizing the Board of Fire Commissioners, Moorestown Fire District No. 2 to enter into a Shared Services Agreement with the Township of Maple Shade, along with Mount Laurel Fire District #1 and Cinnaminson Fire District #1 for Fire Protection Services"*

Motion by Commissioner Grant, seconded by Commissioner Humes to approve the resolution. On a roll call vote, the resolution passed 5-0.

Meeting opened to the public:

Deputy Chief DiPaolo asked for an explanation of how the money would be split for the Maple Shade calls. Administrator Knobbs gave the explanation. Lt Gifford and Commissioner Humes asked how a potential duty crew would work, and how they would be assigned. Chief Grant stated that at the present, there is no need for a duty crew. If one would be needed, he would ask for volunteers. Humes asked if a 4-man duty crew were needed and 5 people signed up, how would the assignment be made to keep it fair. Grant stated that he did not foresee that problem arising, however if there were a call, anyone who responded would receive credit. Lt Sterling asked if the payment would be in a lump sum and if taxes would be withheld. Knobbs stated that yes, it would be a lump sum, and no taxes would not be withheld, Sterling asked if there was a way to withhold taxes because he owes every year with just his stipend and Incentive payments. Knobbs stated that he would have to make everyone an employee, and not a volunteer. This would affect several categories, such as insurance and employer withholding taxes. Knobbs stated that this would further dilute the pool of money, rather than paying as a contractor/1099.

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that there was no need to have an Executive Session. The next scheduled meeting will be Wednesday July 7, 2021.

June 2, 2021

There being no further business to come before the Board, by Proper Action, meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration