

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were present. Also, in attendance were Chief Grant, F.O. Orsini, Chief's Assistant Wesolowski and Battalion Chief DiPaolo.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23rd, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23rd, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Mann, seconded by Commissioner Humes, the minutes of the June 2, 2021 regular meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that Jamar Scott has passed Firefighter I and he has ordered gear for him to be paid out of dedicated penalty monies. He has also purchased 8 new Firecom headsets as numerous sets have broken with the increased usage. (Note: Many of the head sets are approx. 15 years old and could no longer be repaired). He has also ordered mask covers for the new SCBA masks that are on order.

Chief's Assistant Report:

Chief's Assistant reported that the written report is in the drop box, in addition to his regular duties, he worked on entering calls for Maple Shade Shared Services and ordering the new head sets that the Chief reported on.

Captain's Report:

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.O. Orsini reported that the Fire Prevention open house is scheduled for Friday, October 8, 2021.

Rental Manager's Report:

Hall Manager Orsini gave the following report for June:

1. There were four affairs held during the month.
2. There were five bookings during the month for 2021, and six for 2022.
3. There were 45 inquiries via phone and email

Squad Report:

Administrator Knobbs reported that there is a report in the drop box for May. He also reported that he has had communication with Chief Shields regarding the new ambulance. He is anticipating the delivery by the end of the month, and will schedule to move the exhaust.

Bills:

The Statement of Expenditures, listing of bills to be paid in July were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Humes, seconded by Commissioner Grant to pay the July bills and any regular bills that come in was approved by the five commissioners present.

Communications:

None. Administrator Knobbs noted that the annual payment for the Fire Truck purchase (3131) will be next month, \$99,237.39. He noted that the final payment will be next year, August 2022.

Old Business:

Maple Shade Shared Services- President Wesolowski asked Administrator Knobbs to brief the commissioners on where we stand. Administrator Knobbs advised the board that the actual agreement was signed on June 10, 2021 with an effective date of May 11, 2021 after it had been reviewed and approved by legal counsel. He stated that he had emailed a copy to all commissioners previously and

there is also a copy in the drop box along with copies of the resolutions from all three participating departments. Knobbs reported that there was a Zoom meeting with the three Chiefs, Maple Shade Township Manager and himself in late June where the Township Manager reported that they had received a preliminary report which listed management and recordkeeping deficiencies. She stated that they have already vetted 6 to 8 core members, and they are continuing to vet others. They are still anticipating reopening of their department on 8/11/2021. Knobbs stated that after the Zoom meeting, the Chiefs and himself had a telephone conference call where concerns were discussed about only having 6 to 8 core members, and not wanting to be back in the same position as earlier this year with answering all of their day time calls. A follow up meeting was attempted, but the Township Manager stated that she wanted to wait until she had a final report. Knobbs stated that Maple Shade Town Council was not due to make any decisions until their meeting the end of July.

President Wesolowski commented that as Commissioner Mann stated, there were many administrative hours put into this agreement by the Administrator, the Chief and the Chief's Assistant and there is nothing in the agreement to cover those costs. He stated that he was looking at something and he had already gathered the information as far as administrative hours for the first month. He asked the administrator to get back to him with the administrative hours were for the second month. Knobbs stated that there were not nearly as many hours the second month and asked Wesolowski if he was looking to recoup monies from Maple Shade for the admin costs. Wesolowski stated that he was not. Knobbs stated that he didn't know what the President's thought was, but he was not interested in anything extra for his time. Wesolowski asked Knobbs to gather the hours for himself, the Chief and the Chief's Assistant.

Wesolowski also stated that the agreement listed an hourly rate for labor and apparatus with a total monthly payment of \$10,600.00. He asked if we had the actual breakdown for labor and apparatus. Knobbs stated that the amount for labor was \$6,600 and apparatus was \$4,000.

Wesolowski asked the Chief how the response has been. The Chief stated that we have been meeting the minimums. He stated that out of all the calls so far there was only one that would have been scratched, but he recalled the truck.

Meeting opened to the public:

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that there was no need to have an Executive Session.

The next scheduled meeting will be Wednesday August 4, 2021.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:24 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration