

## **Minutes**

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date in the Fireman's Memorial Hall. The meeting was called to order at 7:00 p.m. by President Wesolowski. Four Commissioners were present, Commissioner Grant is absent due to a Scheduling conflict. Also, in attendance were F.O. Orsini and Battalion Chief DiPaolo.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 6<sup>th</sup>, 2020 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 6<sup>th</sup>, 2020 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

## **2021 Budget:**

- 1- Administrator Knobbs reported that the 2021 Proposed Budget was approved by the State and we are okay to proceed with the Budget Hearing.
- 2- President Wesolowski introduced and read *Resolution 2021-01 "Authorizing Reading of the 2021 Budget by Title Only at the Public Hearing on January 7, 2021"*. Motion by Commissioner Niedermayer, seconded by Commissioner Humes to approve the budget. On a roll call vote, the resolution passed 4-0.
- 3- President Wesolowski stated that the Budget Hearing for the 2021 Fire District Budget was open to the Public There were no comments from the public.
- 4- President Wesolowski introduced and read *Resolution 2021-02 "Adoption of the 2021 Budget"* Motion by Commissioner Niedermayer, seconded by Commissioner Humes to approve the budget. On a roll call vote, the resolution passed 4-0.

## **Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Humes, the minutes of the December 2, 2020 regular meeting were approved 4-0.

**Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Report was summarized by Administrator Knobbs.

**Chief's Assistant Report:**

Administrator Knobbs stated that the report was available in the drop box and provided a summary of same.

**Captain's Report:**

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Fire Official's Report:**

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

President Wesolowski asked if there were any problems getting access to businesses in the mall to inspect since many are closed. Orsini stated that they have had no issues, he also noted that the old Lord & Taylor space is being readied to be used as a COVID Vaccination site.

**Rental Manager's Report:**

Hall Manager Orsini gave the following report for December:

1. There were no affairs held during the month.
2. There was one booking during the month for 2021.
3. There were 35 inquiries via phone and email

**Squad Report:**

Administrator Knobbs reported that there reports in the drop box for July through December of 2020 along with a letter from the Squad Chief listing their total calls for 2020.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in January were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Humes, seconded by Commissioner Mann to pay the January bills and any regular bills that come in was approved by the four commissioners present.

**Communications:**

Administrator Knobbs reported that there are items in the drop box. There is a copy of the Windows by Andersen Contract that was signed. There is also a letter from the New Jersey State Fireman's Association requesting the use of the hall on August 17, 2021 for the County Delegate Caucus. Knobbs stated that Hall Manager Orsini has already saved the date for them. On a motion by Commissioner Humes, seconded by Commissioner Mann, the motion to allow the use of the hall was approved by the four commissioners present. Knobbs stated that there is also a copy of the Township's Resolution approving our resolution for the commissioner's salaries for 2021 and a copy of the 2021-2022 Opening Statement and certification. Knobbs stated that there is also a copy of proposed meeting dates for 2021-2022. He stated that there is nothing that has to be done to approve same tonight, he wanted to get them to the commissioners for their review. He stated that they will be brought up in February for approval and for publication. And finally, Knobbs stated that the Fire District Election has been moved to Tuesday, April 20<sup>th</sup>, 2021 by the Governors Executive Order #211. He noted that this was moved by the governor to coincide with the School Board Elections which were also postponed. A discussion ensued as to what problems that would cause since the township wide election districts differ from the Fire District election districts.

**Old Business:**

1. Encumbrances: Administrator Knobbs reported that the encumbrances listed below and approved by the board at the December meeting have been so encumbered.

- Hall Window Replacement                    \$4,697.00
- BFP Rear Door Replacement                \$4,173.00
- Shingle/gutter repair                        \$1,570.00
- Wash bay Fan replacement                 \$ 650.00
- 3131 Hydraulic Pump repair                \$5,000.00
- Gear Ordered                                 \$3,213.00
- Hall Refrigerator replacement             \$1,299.99

**New Business:**

1. Meeting Dates 2021: President Wesolowski noted that this was previously discussed during the Communications portion of the meeting.
2. 2021 Holiday Schedule-Administrator Knobbs stated that the copy of the schedule was not placed in the drop box. He will place same in the drop box and also include it in the February Meeting.

**Meeting opened to the public:**

Administrator Knobbs thanked the board members for reaching out to him after the recent passing of his brother and father. It was greatly appreciated.

There being no further questions or comments from the public, this portion of the meeting was

January 7, 2021

closed.

President Wesolowski announced that there was no need to have an Executive Session. The next scheduled meeting will be Wednesday February 3, 2021.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:40 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration