

## **Minutes**

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were present. Also, in attendance were Chief Grant, F.O. Orsini, Battalion Chief DiPaolo, Fire Company President Gifford & Chief's Asst Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23<sup>rd</sup>, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23<sup>rd</sup>, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

## **Minutes:**

On a motion by Commissioner Humes, seconded by Commissioner Grant, the minutes of the January 6 2022 meeting were approved 5-0.

## **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that the new Milwaukee tools are in service on 3132, the helmets will be ordered after the budget is approved. The roof ladder that was ordered is due in this month, and the set of gear that was ordered is also due in this month. The estimate for the air conditioning compressor on 3135 that was discussed in January as needing to be replaced is \$2,223.63.

## **Chief's Assistant**

Chief's Assistant reported that the written report is in the drop box, he performed his regular duties during the month.

## **Captain's Report:**

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Fire Official's Report:**

The written report is in the drop box.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini also discussed a fire investigation for a fire on Lippincott Ave. The Year end report was also included in the drop box. And finally, Orsini stated that there was a letter from the architect for the residential units proposed at the mall. The architect stated that they had no objections to any items that Orsini listed during his review of the project. Orsini stated that he was happy, as he had requested that the entire garage area be suppressed, which is not required by code. President Wesolowski asked how the supplemental supply line figured into this project. Orsini stated that this was one of the items that he had listed as being needed to be completed for this construction project.

**Rental Manager's Report:**

Hall Manager Orsini noted that the report was in the drop box. He noted that there were seven affairs during the past month, and 10 new bookings for 2022. He also noted that the plumbing issue was scheduled to begin next week.

**Squad Report:**

Administrator Knobbs stated that there no reports.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in February were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received. He also noted that Craven Plumbing was due out next week and the estimate was for \$7,875.00 for the first part. If the second part was needed it would be and additional \$6,780.00. Both those amounts were encumbered last year awaiting the scheduling of the work this year. Root 24 came out and looked at the job, and consulted with Craven, but were not interested in giving a quote for the job. Roto-Rooter was also contacted and they also declined on the repair. The parking lot project that was previously discussed and encumbered last year is awaiting fair weather for completion. The low estimate was American Asphalt at \$4,850.00, Wallace Paving came in at \$6,350.00 and Earle Paving was not interested in the project. Knobbs also noted that the hall window project was also encumbered and will be scheduled as soon as the windows are built. Knobbs stated that he receives regular calls from Andersen who state that they are having problems due to material shortages and they will notify us as soon as they are built.

There being no further questions or comments on the bills, a motion by Commissioner Grant, seconded by Commissioner Mann to pay the February bills and any regular bills that come in was approved by the five commissioners present.

**Communications:** Knobbs stated that in the drop box are copies of the updated meeting date list, the new opening statement that will be placed into use at the March Meeting, and a letter requesting use of the hall. Wesolowski stated that the letter was from Matt Orsini requesting the hall for a baby shower

April 24, 2022. Motion was made by Commissioner Grant, seconded by Commissioner Mann for use of the hall by Orsini. The motion was approved by the five commissioners present.

**Old Business:**

**Parking Lot sealing:** Wesolowski noted that this was discussed during the Bills portion of the meeting.

**Meeting Table:** President Wesolowski reported that the current table is a laminate and it cannot be refinished. Possibly use Old English to hide the scratches. Wesolowski asked if anyone had any ideas for the repair of the scratches. After discussion, it was decided that we continue with the table the way it is and possibly look into other repair options.

**Election:** Knobbs noted that there is a copy of the Ballot Face and the Election and Budget advertisement in the drop box. The date of the election is Saturday February 19<sup>th</sup> from 2 to 9 p.m. Also, the voting machine operator, the Judge and tellers have been assigned, and finally the Budget is expected to be okayed for the election soon, the DLGS is just beginning to look at the Adopted Budgets. Knobbs spoke with them and they stated that as long as we made no changes from the approved Budget to the Adopted Budget, we will be okay.

**New Business:**

**Yearend 2022 Budget vs. Actual:** Administrator Knobbs stated that there is a copy of same in the drop box. He stated that the upcoming Resolution will move the funds necessary to balance the categories and he discussed each category.

**Resolution 2022-03:** President Wesolowski introduced and read *Resolution 2022-03 "Budget Appropriation Transfers"* Motion by Commissioner Humes, seconded by Commissioner Grant to approve the resolution. On a roll call vote, the resolution passed 5-0.

**Resolution 2022-04:** Administrator Knobbs stated that this resolution was for record keeping. There is no need for a resolution to place a question on the ballot for use of unrestricted funds.

President Wesolowski introduced and read *Resolution 2022-04 "Authorizing a Capital Expenditure to Replace a Fire Official Vehicle"*. On a motion by Commissioner Humes, seconded by Commissioner Mann to approve the resolution. On a roll call vote, the resolution passed 5-0.

Knobbs further noted, that if you look at the ballot, he included an explanatory statement for this question. It is not required, but he felt it was justified due to the number of Absentee Ballots that go out each year.

**A.C. Compressor on 3135:** Chief brought up the replacement cost of \$2,223.63 for this project. He stated that if the board wanted to wait until later in the year, he was fine with that. Motion by Commissioner Humes, seconded by Commissioner Grant to approve the expenditure, with the timing of the repair to be coordinated between the Chief and the Administrator.

**Treadmill:** Chief Grant reported on the use of the gym equipment, and the number of members who use the gym area. He stated that the treadmill is malfunctioning and was requesting the commissioners assistance in purchasing a new treadmill with a cost not to exceed \$2,000.00. After discussion, a motion was made by Commissioner Grant, seconded by Commissioner Mann to approve the expenditure. Motion was approved by the five commissioners present.

**Meeting opened to the public:**

February 2, 2022

Chief Grant noted that there will be a visitation and memorial service for Bill Hafner on February 10<sup>th</sup> from 6 to 8 p.m. at the Givnish Funeral Home in Cinnaminson.

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski stated that the next meeting will be March 2, 2022.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:43 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration