

Minutes - February 2, 2011

The regular meeting of the Board of Fire Commissioners, Fire District No. 2, was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 pm by President Wesolowski.

All Commissioners with the exception of Commissioner Maahs were present (Commissioner Maahs arrived at 7:30). Also in attendance were Chief Ruggiano, Deputy Chief Rob Grant, Hall Manager Mathew Orsini, Chief Joe Shields, Training Officer John Swan Sr., Fred Hauber from Eastern Energy Services and Administrator Booth.

Deviating from the regular order of business, President Wesolowski introduced Fred Hauber from Eastern Energy Services. The Board requested a representative from Eastern Energy Services attend meeting to provide additional information regarding solar power systems.

Presentation:

Fred Hauber from Eastern Energy Services discussed the solar power system and finance options. Specifically, his presentation included an overview of the company, the site evaluation, Power Purchase Plan, potential energy cost savings and an overview of solar power. After the presentation, Frank answered questions from the Board, Administrator and the public.

President Wesolowski informed Fred that the Board is in the early stages of information gathering and discussion regarding solar power and thanked him for his presentation.

Minutes:

On a motion by Commissioner Grant, seconded by Commissioner Niedermayer, the minutes of the January 5, 2011 meeting were unanimously approved by the commissioners present (4-0).

Chief's Report:

1. Report not available due to illness of Chief's Aid. Report will be provided to Board next meeting.

Captain's & Engineer Report:

1. Chief Ruggiano gave report.
2. All Trucks were checked and are operational.
3. Truck 3132: No problems reported.
4. Truck 3133: No problems reported.
5. Truck 3135: No problems reported.
6. Fuel used:

<u>Squad</u>	<u>Fire Co</u>	<u>Total</u>
232G	54G	286G

7. Responded to question from Commissioner Grant regarding the removal of red dye from gear and truck after a call in the industrial park.
8. Report submitted and filed.

Hall Rental Chairman's Report:

Matthew Orsini gave the following Hall Rental Chairman Report:

1. There were two paying affairs scheduled during the month of January. There were approximately 40 inquiries via email and telephone. Two bookings were made during the month for the calendar year 2011.
2. There were two cleanings to be paid for during the month.
3. Updated calendar is posted in lounge.
4. Cleaning, maintenance and bartending responsibilities are being reviewed and rewritten as appropriate. Revised responsibilities will be provided to the Board for their review at an upcoming Board Meeting.

Squad Report:

1. EMS Chief Joe Sheilds gave report.
2. During the month of January the Squad responded to 136 EMS calls and 23 Fire calls for a total of 159 calls.
3. Financial Report submitted and filed.

Bills:

Administrator Booth presented the Board with a Statement of Expenditures as of February 2, 2011.

(List of bills paid in February are available upon request)

President Wesolowski asked Administrator Booth if the Statement of Expenditures could be provided to the Board in advance of the meeting for their review. Administrator Booth stated the report can be emailed the day before the meeting and any additional bills received after report was sent to Commissioners will be read at meeting.

On a motion by Commissioner Grant, seconded by Commissioner Niedermayer to pay the above referenced bills and any regular bills that come in was unanimously approved by the commissioners present (4-0).

Grant abstained on all R. Grant's invoices.

Communications:

Administrator Booth discussed the following communications:

1. The Notice of Annual Fire District Election including the 2011 Budget was published in the Burlington County Times in January.
2. Information regarding the upcoming Fire District No. 2 Election was provided to the Moorestown Sun. Copy of information provided was given to each Board member.
3. In response to a signed Consent Judgment, a letter was sent on behalf of the Board to Hartford Life Insurance Company directing the funds from Timothy P. Murphy's Account be directed to the three beneficiaries of his estate.

President Wesolowski mentioned he received letters from Captain Leonard Phillips and Fire Fighter Bill Hafner asking the Board to consider assisting them with expenses relating to their attendance at the FDIC (Fire Fighter Training Conference) in Indianapolis, Indiana from March 21st through March 26th, 2011. Captain Leonard Phillips' request is for a total of \$900.00 to be used toward lodging, fuel and expense money. Fire Fighter Bill Hafner's request is for a total of \$700.00 to be used toward lodging and expense money.

President Wesolowski also mentioned he received a request from Jilian Klatt-Grahl to use the Lenola Memorial hall for a charity event in April.

Wesolowski stated the above requests will be discussed under New Business.

Old Business:

1. Administrator Booth reported we received approval from Citi Bank regarding participation in the purchase card program under state contract. The implementation team is backlogged and they are not sure at this time when we will receive cards.
2. Administrator Booth provided a status regarding using a supplier other than PSE&G for gas and electricity. We had requested the contracts be revised to include the "Blend and Extend" option and protection if the Board decides to use solar power for our electricity. Booth explained the suppliers stated they would not be modifying their contract to include the "Blend and Extend" option since this option is part of their customer service program offered to all their customers any time during the contract period. In addition, NextEra (electricity supplier) also stated they would not be modifying their contract to include verbiage regarding customers who decide to use solar. They believe that since their contract does not include a "ban width" clause and use is based on actual demand for electricity, switching to solar power resulting in a decrease in demand for electricity would not impact the contract. All they ask is that we send them a letter prior to switching to solar power. Booth stated she will discuss this with Solicitor Greg McCloskey before proceeding. President Wesolowski asked Booth to discuss the "Blend and Extend" option with Township Manager Chris Schultz who recently signed a third party supplier contract on behalf of the Township to determine how they handled issue. Booth also noted we are confirming our actual annual gas therm usage since it appears to be different then what is included in the contract with Hudson Energy.
3. President Wesolowski reported he received a call back from James Rudderman, the Township Engineer from Alaimo Group Consulting regarding the New Albany Road drainage issue. Rudderman indicated that they are doing the overlay design project now and within two weeks will be videotaping the pipe to determine if there is an obstruction or an undersized pipe issue. Once the videotaping is complete, they will call with the results.

4. President Wesolowski asked when the next shared Services Meeting will be held, Administrator Booth and Commissioner Lieber both stated the next meeting has yet to be scheduled.
5. Commissioner Lieber asked Administrator Booth for a status on the opportunity to participate in the Township's Direct Install Grant Program. Administrator Booth stated she received an email from Township Manager Chris Shultz in mid-November putting our participation in this program on hold. Booth will follow-up with Schultz regarding possible participation in the program.
6. At the request of Commissioner Grant, Hall Manager Matthew Orsini provided an update on the new copy machine.

New Business:

1. Administrator Booth informed the Board that the Ballots for the election are being printed and approximately thirty ballots will be dropped off with the Burlington County Clerk for the residents requesting absentee ballots. In addition, the Voter Registration List has been requested from the Burlington County Board of Elections. Booth also mentioned she reached out to Harry Giberson who agreed to be the Election Judge again this year. Harry Giberson will be assisted by Dave Giberson and John Devenney on Election Day.
2. Administrator Booth discussed making information such as meeting dates, public notices, meeting minutes and budget information available to the public on line (i.e., via a website). Brief discussion ensued. Booth mentioned she discussed this with Solicitor Greg McCloskey and he recommended that if the Board decides to make the information available on a website that the Board pass a resolution stating the official website of the Board of Fire Commissioners, Fire District No. 2. The Board agreed to have a resolution prepared for the March 2, 2011 meeting.
3. As referred to during *Communications*, President Wesolowski discussed the letters from Captain Leonard Phillips and Fire Fighter Bill Hafner asking the Board for assistance with expenses associated with attending the FDIC in March.

On a motion by Commissioner Grant, seconded by Commissioner Niedermayer an advance of \$900.00 to Leonard Phillips to attend the FDIC was unanimously approved.

On a motion by Commissioner Grant, seconded by Commissioner Niedermayer an advance of \$700.00 to Bill Hafner to attend the FDIC was unanimously.

4. Also referred to during *Communications*, President Wesolowski discussed the request from Jilian Klatt-Grahl for use of the Lenola Memorial hall on Saturday, April 16, 2011 from 7:00 pm to 12:00 midnight for the annual Hope for Delaney Charity Event. Brief discussion ensued. A motion by Commissioner Grant, seconded by Commissioner Niedermayer was approved by a vote of 4-0 with Commissioner Maahs abstaining, granting use of the hall for the Hope for Delaney Charity Event. President Wesolowski asked Hall Manager Orsini to ask the family to request use of the hall prior to promoting the event.

Meeting opened to public:

Chief Ruggiano informed the Board that former Commissioner Gotthardt was in the hospital. The Board agreed to send a snack basket as appropriate.

Administrator Booth informed the Board that Auditor Ed Paul recently had surgery. The Board agreed to send a card to Ed Paul.

Executive Session (Closed)

Board returned to Public Section of meeting:

There being no further business to come before the Board, by Proper Action, meeting adjourned at approximately 8:40 p.m.

Respectively Submitted,

Elizabeth A. Booth
Board Administrator