

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were present. Also, in attendance were Chief Grant, F.O. Orsini, Battalion Chief DiPaolo & Chief's Asst Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23rd, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23rd, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Grant, seconded by Commissioner Mann, the minutes of the November 3, 2021 regular meeting were approved 4-0.

Commissioner Humes joined the meeting at 7:07 p.m.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that the hose order has been compiled. He spoke with the Administrator and will be ordering 25 lengths of 1.75" hose. There is a 15-week turnaround time for the hose. We will be encumbering the funds from the 2021 budget and will also use the 2022 budget to pay for the order when delivered in 2022. The ballistic vest and helmet for the Chief's vehicle has been placed into service. The roof ladder that was ordered is not expected to be delivered until 2022 and we will encumber that money as well. The annual Christmas Eve Santa visits will take place this year.

Chief's Assistant Report:

Chief's Assistant reported that the written report is in the drop box, and in addition to his regular duties, he assisted in the annual Air Pack testing with the new vendor. He stated that the new vendor was much more thorough in their review of the packs and discovered some erroneous parts placed onto our packs by the previous vendor.

Captain's Report:

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

The written report is in the drop box.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini noted that the office is in the process of ensuring that all inspections will be completed by year end. He also noted that he is in the process of purchasing a large screen monitor for plan reviews. The new standard for plan review is going to be all electronic.

Rental Manager's Report:

Hall Manager Orsini noted that the report was in the drop box, and further noted that there were 17 new bookings in the past month, 2 for 2021 and 15 for 2022. He stated that there are very few Saturdays left available in 2022. President Wesolowski asked if Orsini had met with the bartenders about the parking lot lights issue. Orsini stated that it is on the bartenders list of responsibilities, and he will mention it to them again.

Squad Report:

Administrator Knobbs stated that the October report is in the drop box, as well as a copy of the 2020 Audit. There is also a copy of a proposed legislation that will establish EMS Districts, to enable them to become a Taxing Authority. The legislation gained approval by the League of Municipalities, but unknown where it will go from there, or when.

Bills:

The Statement of Expenditures, listing of bills to be paid in December were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Humes, seconded by Commissioner Mann to pay the December bills and any regular bills that come in was approved by the five commissioners present.

Communications:

Administrator Knobbs advised the board that there were copies of the Legal Notices to be published as well as a copy of the 2021-2022 Snow Contract in the Drop Box. Knobbs further noted that Franzeo's has again

kept the contract to no increase. Knobbs stated that to his knowledge this has not been increased by Franzeo since the 2017-2018 contract.

Old Business:

Repairs: Administrator Knobbs stated that the first item is replacement windows in the hall. He stated that he has a quote from Renewal by Andersen (who did the previous window last year) for \$9,338.00. He stated that this included discounts of \$3,327.00 off of the regular price. Knobbs stated that there is money in the hall budget to cover the expense. They would need to be ordered prior to year end to take advantage of the discounts. Knobbs further stated that the other quotes were in the \$12,000 dollar range but for the same Andersen windows, but did not offer any discounts. There being no further discussion, on a motion by Commissioner Grant, seconded by Commissioner Humes, the motion was approved by the five commissioners present.

Knobbs stated that the second item was for repairs on Inspector DiPaolo's vehicle. Knobbs stated that the vehicle is scheduled to have the accident damaged repaired for which we have already been paid for by the insurance company for Lyons and Sons. He noted, that the vehicle hood has paint that is faded and peeling. He had asked Moorestown Auto Body for a price to redo the hood while they had the vehicle, and they provided a quote not to exceed \$500.00 to repaint the hood. On a motion by Commissioner Mann, seconded by Commissioner Grant to repaint the hood, the motion was approved by the five commissioners present.

2022 Budget- Administrator Knobbs reported that there are copies of the State Budget as well as our internal budget documents. He noted that the only change to the budget from our last meeting was the increase in the Pension Payments that we were awaiting from the state. He stated that the increase was covered by addition funds being used from the reserves as was previously discussed. President Wesolowski introduced and read Resolution 2021-10 "2022 Fire District Budget Approval". Motion by Commissioner Humes, seconded by Commissioner Mann to approve the resolution. On a roll call vote, the resolution was approved 5-0.

New Business:

Snow Contract- President Wesolowski asked the board to approve the 2021-2022 Snow Contract that Administrator Knobbs had discussed earlier. On a motion by Commissioner Niedermayer, seconded by Commissioner Grant to approve the Snow Contract, the motion was approved by thee five commissioners Present.

Resolution 2021-11- President Wesolowski introduced and read Resolution 2021-11 "Establishing the Date, Time and Place of a Public Hearing on the 2022 Budget". Motion by Commissioner Humes, seconded by Commissioner Mann to approve the Resolution. On a roll call vote, the resolution was approved 5-0.

President Wesolowski asked the board if everyone had reviewed the Meeting Schedule for 2022-2023 that is in the drop box, and if anyone had a conflict with any of the dates proposed. There were no conflicts. President Wesolowski advised that the next meeting will be Thursday, January 6, 2022.

Meeting opened to the public:

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski noted that we are coming to the end of another successful year. He thanked the board for their participation and a job well done. He thanked the Administrator, noting that there were numerous challenges presented due to Covid, namely the change of election dates, and the state moving the budget process to online. He also thanked the Chief and the Chief's Administrative Assistant for their hard work,

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and finally, he thanked the Bureau of Fire Prevention for another successful year, noting that this years Fire Prevention night was a great success despite the Covid challenges.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration