

## **Minutes**

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Four Commissioners were present (Commissioner Humes delayed). Also, in attendance were F.O. Orsini, B.C./FI DiPaolo, Fire Company President Gifford & Ken Sterling.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22<sup>nd</sup>, 2022 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22<sup>nd</sup>, 2022 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

## **Minutes:**

On a motion by Commissioner Grant, seconded by Commissioner Mann, the minutes of the March 2, 2022 meeting were approved 4-0.

## **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Administrator Knobbs gave a brief synopsis of same.

## **Chief's Assistant**

Chief reported that the written report is in the drop box, Administrator Knobbs gave a brief synopsis of same.

## **Captain's Report:**

The written report is available for review in the drop box. B.C. DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Fire Official's Report:**

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

**Rental Manager's Report:**

Hall Manager Orsini noted that the report was in the drop box. He noted that there were eight affairs during the past month, and 5 new bookings for 2022.

**Squad Report:**

Administrator Knobbs stated that there no reports.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in April were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Niedermayer to pay the April bills and any regular bills that come in was approved by the four commissioners present.

\*\*Commissioner Humes arrived to the meeting at 7:12 p.m.

**Old Business:**

**Audit:** Administrator Knobbs stated that there was a complete copy of the 2020 Audit in the drop box and he had emailed same to the commissioners prior to the meeting so that they could review same, especially the pages concerning any findings and corrective action as required by law. He further stated that the upcoming resolution states t hat they have reviewed the necessary sections and they will have to sign attesting to same. Knobbs then gave a brief review of the audit.

President Wesolowski introduced and read Resolution 2022-09 "*Accepting Auditors Report 2020*". On a motion by Commissioner Grant, seconded by Commissioner Mann to approve the resolution. On a roll call vote, the Resolution passed 5-0.

**Parking Lot Repairs:** Administrator Knobbs stated that the repairs were completed earlier this week, and the bill for same was approved earlier tonight. Knobbs further stated that while they were here, they looked at the rest of the parking lot and stated that it al looked okay. He also had them look at the lot in the rear of 225 N Lenola. For this lot they recommend milling and repaving the lot. Knobbs stated that he will get quotes later in the year for work to be performed in 2023.

**Hall Windows:** Administrator Knobbs stated that the hall windows that were ordered last year have finally made it through production and are scheduled for installation on April 18<sup>th</sup>.

**Election:** Administrator Knobbs stated that the official election results are in the drop box. He reviewed same. All information was uploaded to the state through the FAST System.

**Annual Financial Disclosure:** Administrator Knobbs stated that the Annual Financial Disclosure system opened on April 4<sup>th</sup>, and all required reports for Fire District 2 have been filed as of this date.

**New Business:**

**225 N Lenola Pressure Washing:** Administrator Knobbs stated that the property needed to be pressure washed, including cleaning the moss off of the roof. The house was last done in 2019, and the roof was never cleaned. Knobbs stated that he obtained quotes, copies of which are in the drop box. The lowest price was from Yc's Exterior Cleaning in the amount of \$465.00. The others were from Petersen Pressure Wash LLC in the amount of \$725.00 and Aqua Boy Power Washing in the amount of \$598.00.

Motion by Commissioner Mann, seconded by Commissioner Grant to approve Yc's for \$465.00 was approved by the five commissioners present.

**Recruitment/Retention:** President Wesolowski opened the subject to the public, he stated that over the years the active rolls have gone up and down, and it is unknown what works and what doesn't. Deputy Chief Orsini stated that he brought up the matter to Chief Grant, but he was not ready to proceed with the idea just yet as many hours are being dedicated to the 100<sup>th</sup> Anniversary. He further stated that he wanted the commissioners to be aware of the current problem and the need to be able to address the recruitment and retention of new members in the future. Orsini then reviewed the statistics from the first three months of the year. Orsini stated that one of the ideas that they are pursuing at the present time is a Lenola Auxiliary/Contributory Member. He stated that this category of member would assist in administrative duties or wherever help is needed aside from actual firefighting. Orsini stated that he foresees the entire project of recruitment/retention being at least a two-year project. Wesolowski thanked Orsini for his insight into the project and stated that the board will be working with the Fire Company in support of this project. Commissioner Grant asked about Public Works employees. Orsini stated that he was told that DPW has limited the number of hours an employee can take for fire calls. He stated that after the allotted time is used, they must use their own vacation or personal time. Wesolowski stated that maybe a meeting with the higher ups in the township would be in order to maybe loosen up those rules as it is for the benefit of the town that they respond. Wesolowski further stated that he recommends keeping this as an agenda item each month and if there is something to report we will hear it and if not, it will come up again the following month.

**Meeting opened to the public:**

President Wesolowski announced the next meeting will be May 4, 2022.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:50 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration