

# BOARD OF FIRE COMMISSIONERS

## MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, November 2, 2016

7:00 PM

Lenola Fire House  
229 N. Lenola Road  
Moorestown, NJ 08057

### Meeting Agenda

- I. Opening
  - a. Indication of emergency exits
  - b. Meeting Opened to the Public
  - c. Reading of statement in accordance with the Open Public Meetings Act
  - d. Pledge of Allegiance to the Flag
  - e. Moment of Silence
- II. Minutes
- III. Chief's Report
  - a. Administrative Reports
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
  - a. Bills
  - b. The 2015 Audit Synopsis was published in the BCT on October 14, 2016.
  - c. Sent letter to the Director, DLGS including the Resolution 2016-22 Concerning the Review of the Findings and Recommendations of the Local Finance Board and the signed Group Affidavit Form, 2015 Audit Synopsis and Proof of Publication.

d. Received letter from NJM Insurance Group regarding Workers Compensation Audit scheduled for November 1, 2016.

e. Other

## IX. Old Business

a. Proposed Fire/EMS Incentive Program - Status

b. Protective Equipment - Status

c. Front and Side Parking Lot Project

i. Status/Issues

d. FEMA

e. Fire Hydrants

f. 2017 Budget Process/Election

i. 2017 Budget Status

ii. Ballot Question - New Exhaust System

iii. Budget/Election Calendar

g. Other

## X. New Business

a. Review of Financial Statements

i. Lenola Fire Company Emergency Unit - pending completion of 2014 Audit

b. Township Ordinance 23-2003 "Emergency Medical Services Agreement"

i. Draft Letter to Township Manager

ii. Amended Ordinance

c. Annual CEPA Letter to Employees

d. Accounting and Administrative Services Contract

i. *Resolution 2016-26 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Accounting and Administrative Services"*

e. Commissioner Salaries

i. *Resolution 2016-27 "Establishing the Salaries of the Members of the Board of Fire Commissioners for the Fiscal Year January 1, 2017 through December 31, 2017".*

f. Resolution 2016-28 *“Authorizing The Permanent Appointment of a Part-Time Administrative Assistant (Clerk 1)”*

g. Snow Removal 2016-2017 Season

h. Other

XI. Meeting Open to Public

XII. Executive Session

*a. Resolution 2016-29 “Resolution Authorizing A Closed Executive Session” if needed.*

XIII. Formal official action may be taken after Executive Session *(as appropriate)*

XIV. Adjournment.