

BOARD OF FIRE COMMISSIONERS

MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, March 7, 2018

7:00 PM

Lenola Fire House
229 N. Lenola Road
Moorestown, NJ 08057

Reorganization Meeting Agenda

- I. Opening
 - a. Indication of emergency exits
 - b. Meeting Opened to the Public
 - c. Reading of statement in accordance with the Open Public Meetings Act
 - d. Pledge of Allegiance to the Flag
 - e. Moment of Silence
- II. Nominations
- III. Minutes
- IV. Chief's Report
 - a. Administrative Assistant Report
- V. Captain's Report
- VI. Fire Official Report
- VII. Hall Rental Manager's Report
- VIII. Squad Report
- IX. Bills/Communications
 - a. Bills
 - b. Notice of Annual Scheduled Meetings 2018-2019
 - i. Published in the Burlington County Times and the Moorestown Sun
 - ii. Public posting at the Fire House, Town Hall, Library and on official website on February 9th, 2018
 - iii. Copy filed with Township Clerk on February 9th, 2018

- iv. Copy of Official Opening Statement, including Affidavit regarding the transmittal and posting of said Notice.
- c. 2018 Election Press Release was prepared and posted on the official website and provided to BCT and the MoorestownSun.
- d. Certification of Election Results sent to Bureau of Authority Regulation, County Tax Administrator, Township Tax Assessor, Director of Finance, Township Tax Collector and Auditor on February 27, 2018.
- e. Letter from President Wesolowski to fellow commissioners

X. Old Business

- a. Fire Official, UFD Appeal Process - Status
- b. Clerk 2 Position - Status
 - i. Resolution 2018-06- Appointing an Administrative Assistant (Clerk 1) to a Clerk 2 Position
- c. Direct Install Program
- d. Legislation (A1690/S660) - Allowing fire district elections to be moved to November
- e. Vehicle Exhaust Removal System
 - i. Status
 - ii. Draft Timeline
- f. 2018 Budget/Election Recap
 - i. Election Recap
 - 1. Results Certified
 - 2. Newspaper Articles
 - ii. Budget/Election Calendar
- g. 2017 Audit Process underway
- h. Other

XI. New Business

- a. Reorganization Resolutions
 - i. *Resolution 2017 - 07 "Appointing an Auditor, Insurance Broker, Depository of District Funds and the Official Newspapers"*
 - ii. *Resolution 2017 - 08 "Appointing a Solicitor"*
 - iii. *Resolution 2017 - 09 "Appointing Official Website of the District"*

iv. Resolution 2017 - 10 "Authorizing the use of a Preferred Vendor to Service Fire Apparatus"

- b. Personnel Committee/Shared Services Subcommittee
- c. Vehicle and Building and Grounds Liaison
- d. Annual Disclosure Forms
- e. Other

XII. Meeting Open to Public

XIII. Executive Session

a. Resolution 2018-11 "Resolution Authorizing A Closed Executive Session" if needed.

XIV. Formal official action may be taken after Executive Session *(as appropriate)*

XV. Adjournment.