

# BOARD OF FIRE COMMISSIONERS

## MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, March 2, 2016

7:00 PM

Lenola Fire House  
229 N. Lenola Road  
Moorestown, NJ 08057

### Reorganization Meeting Agenda

- I. Opening
  - a. Indication of emergency exits
  - b. Meeting Opened to the Public
  - c. Reading of statement in accordance with the Open Public Meetings Act
  - d. Pledge of Allegiance to the Flag
  - e. Moment of Silence
- II. Nominations
- III. Minutes
- IV. Chief's Report
- V. Captain's Report
- VI. Fire Official Report
- VII. Hall Rental Manager's Report
- VIII. Squad Report
- IX. Bills/Communications
  - a. Bills
  - b. Letter LVFC Review of Financial Statements
  - c. Letter to Town Council Fire/EMS Incentive Program
  - d. Received the 2016 Adopted Budget Certification from the State on February 8<sup>th</sup>, 2016
  - e. Notice of Annual Scheduled Meetings 2016-2017
    - i. Published in the Burlington County Times and the Moorestown Sun

- ii. Public posting at the Fire House, Town Hall, Library and on official website on February 8<sup>th</sup>, 2016
  - iii. Copy filed with Township Clerk on February 8<sup>th</sup>, 2016
  - iv. Official Opening Statement, including Affidavit regarding the transmittal and posting of said Notice.
- f. 2016 Election Press Release was prepared and posted on the official website and provided to BCT
  - g. Certification of Election Results sent to Bureau of Authority Regulation, County Tax Administrator, Township Tax Assessor, Director of Finance, Township Tax Collector and Auditor on February 24, 2016
  - h. Received NJ State Association of Fire Districts December 6, 2015 Quarterly Meeting Minutes
  - i. Other

## X. Old Business

- a. Sale of 3133 – Status
  - i. Sale Agreement
  - ii. *Resolution 2016 - 04 "Approving the Sale of Fire District Personal Property per N.J.S.A 40A:11-36."*
- b. 2016 Budget/Election Recap
  - i. State approval for 2016 Budget received on 2/8/16
  - ii. Election Recap
    - 1. Results Certified
    - 2. Newspaper Articles
  - iii. Timeline
- c. Chief Vehicle
  - i. Status (including projected cost)
  - ii. *Resolution 2016 - 05 "Membership Participation in a Cooperative Pricing Agreement - Cranford Police Cooperative Pricing System"*
  - iii. Cranford Police Cooperative Pricing Agreement
- d. Front and Side Parking Lot Project - Status
- e. 2015 Audit - Status
- f. Proposed Fire/EMS Incentive Program

- g. Contract with LVFC
- h. Protective Equipment - Status
- i. Other

## XI. New Business

### a. Review of Financial Statements

- i. LVFC 2015 Financials - completed
- ii. Lenola Fire Company Emergency Unit – pending completion of 2014 Audit

### b. Reorganization Resolutions

- i. *Resolution 2016 - 06 "Appointing an Auditor, Solicitor, Insurance Broker, Depository of District Funds and the Official Newspapers"*
- ii. *Resolution 2016 - 07 "Appointing Official Website of the District"*
- iii. *Resolution 2016 - 08 "Authorizing the use of a Preferred Vendor to Service Fire Apparatus"*

### c. Personnel Committee

### d. Shared Services Agreement

### e. Annual Disclosure Forms

### f. Other

## XII. Meeting Open to Public

## XIII. Executive Session

- a. *Resolution 2016-09 "Resolution Authorizing A Closed Executive Session".*

## XIV. Formal official action may be taken after Executive Session *(as appropriate)*

### a. Front and Side Parking Lot Project

- i. *Resolution 2016 - 10 "Authorizing the Award of A Professional Services Contract"*

## XV. Adjournment.