

BOARD OF FIRE COMMISSIONERS

MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, March 1, 2017

7:00 PM

Lenola Fire House
229 N. Lenola Road
Moorestown, NJ 08057

Reorganization Meeting Agenda

- I. Opening
 - a. Indication of emergency exits
 - b. Meeting Opened to the Public
 - c. Reading of statement in accordance with the Open Public Meetings Act
 - d. Pledge of Allegiance to the Flag
 - e. Moment of Silence
- II. Nominations
- III. Minutes
- IV. Chief's Report
 - a. Administrative Assistant Report
- V. Captain's Report
- VI. Fire Official Report
- VII. Hall Rental Manager's Report
- VIII. Squad Report
- IX. Bills/Communications
 - a. Bills
 - b. Notice of Annual Scheduled Meetings 2017-2018
 - i. Published in the Burlington County Times and the Moorestown Sun
 - ii. Public posting at the Fire House, Town Hall, Library and on official website on February 8th, 2017

- iii. Copy filed with Township Clerk on February 8th, 2017
- iv. Copy of Official Opening Statement, including Affidavit regarding the transmittal and posting of said Notice.
- C. 2017 Election Press Release was prepared and posted on the official website and provided to BCT and the MoorestownSun.
- d. Certification of Election Results sent to Bureau of Authority Regulation, County Tax Administrator, Township Tax Assessor, Director of Finance, Township Tax Collector and Auditor on February 27, 2017
- e. Received NJ State Association of Fire Districts December 3, 2016 Quarterly Meeting Minutes
- f. Submitted Annual Survey of Occupational Injuries and Illnesses
- g. Letter LVFC Review of Financial Statements
- h. Other

X. Old Business

- a. Protective Equipment
 - i. Tactical gear pouch and carrier bag
- b. Fire Official, UFD Appeal Process
- c. Township Ordinance 23-2003 "Emergency Medical Services Agreement" - Status
- d. Training - Harassment and Discrimination
- e. Insurance Claim
- f. 2017 Budget/Election Recap
 - i. Election Recap
 - 1. Results Certified
 - 2. Newspaper Articles
 - ii. Budget/Election Calendar
- g. 2016 Audit Process
- h. Budget vs. Actual Report
- i. Other

XI. New Business

- a. Reorganization Resolutions

- i. Resolution 2017 - 04 "Appointing an Auditor, Solicitor, Insurance Broker, Depository of District Funds and the Official Newspapers"*
- ii. Resolution 2017 - 05 "Appointing Official Website of the District"*
- iii. Resolution 2017 - 06 "Authorizing the use of a Preferred Vendor to Service Fire Apparatus"*

- b. Personnel Committee/Shared Services Subcommittee
- c. Vehicle and Building and Grounds Liaison
- d. Annual Disclosure Forms
- e. Other

XII. Meeting Open to Public

XIII. Executive Session

- a. Resolution 2017-07 "Resolution Authorizing A Closed Executive Session" if needed.*

XIV. Formal official action may be taken after Executive Session *(as appropriate)*

XV. Adjournment.