

# BOARD OF FIRE COMMISSIONERS

## MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, June 7, 2017

7:00 PM

Lenola Fire House  
229 N. Lenola Road  
Moorestown, NJ 08057

### Meeting Agenda

- I. Opening
  - a. Indication of emergency exits
  - b. Meeting Opened to the Public
  - c. Reading of statement in accordance with the Open Public Meetings Act
  - d. Pledge of Allegiance to the Flag
  - e. Moment of Silence
- II. Minutes
- III. Chief's Report
  - a. Administrative Assistant Report
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
  - a. Bills
  - b. Public Notices
    - i. Public Hearing - Establishing the position of Clerk 2
    - ii. Advertisement to Bidders - Lower Roof Project
  - c. NJ State Association of Fire Districts March 4, 2017 Quarterly Meeting Minutes
  - d. Other
- IX. Old Business

- a. Protective Equipment
    - i. Tactical gear pouch and carrier bag
    - ii. Training
  - b. Lower Roof Project
    - i. Status
    - ii. Timeline
  - c. Hall Roof Flashing Repair
  - d. Fire Official, UFD Appeal Process
  - e. 2016 Audit Process
  - f. Hall table protective rings
  - g. Clerk 2 Position
    - i. Resolution 2017-12 *“Establishing the Position of an Administrative Assistant Position (Clerk 2)” - Second Reading*
    - ii. Resolution 2017-13 *“Appointing Administrative Assistant to a Clerk 2 Position on Provisional Basis Pending Promotion”*
    - iii. Civil Service Process/Timeline
  - h. Other
- X. New Business
- a. Incident Report - 3135
    - i. Damage estimate
  - b. Resolution 2017-14 *“Authorizing the Redemption of Funds in the Oppenheimer Cash Reserve Fund”*
  - c. Smoking Receptacle
    - i. Quote
  - d. Other
- XI. Meeting Open to Public
- XII. Executive Session
- a. Resolution 2017-15 *“Resolution Authorizing A Closed Executive Session” if needed.*
- XIII. Formal official action may be taken after Executive Session *(as appropriate)*
- XIV. Adjournment.