

# BOARD OF FIRE COMMISSIONERS

## MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, January 6, 2016

7:00 PM

Lenola Fire House  
229 N. Lenola Road  
Moorestown, NJ 08057

### Meeting Agenda

- I. Opening
  - a. Indication of emergency exits
  - b. Meeting Opened to the Public
  - c. Reading of statement in accordance with the Open Public Meetings Act
  - d. Pledge of Allegiance to the Flag
  - e. Moment of Silence
- II. Minutes
- III. Chief's Report
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
  - a. Bills
  - b. 2016 Approved Budget and Letter was sent to the Director, DLGS on December 4<sup>th</sup>, 2015.
  - c. Annual CEPA Letter, Employee Handbook and Performance Assessment Reviews were distributed to employees on December 15, 2015.
  - d. The following Public Notices were published in the Burlington County Times:
    - i. Public Hearing

- ii. Annual Election, Petition Closing Date and Date of Reorganization Meeting
- iii. Vote By Mail
- e. Received email from the State on December 23, 2015 notifying the Board that the introduced budget was approved.
- f. Sent executed Listing and Marketing Commission Agreement to Brindlee Mountain Fire Apparatus. Also sent truck information to the Pennsylvania Firemen for an ad to be placed in their monthly publication due out at the end of January.
- g. Received letter from NJM Insurance Group regarding Workers Compensation Audit results.
- h. Completed Annual Occupational Employment Report as requested by the State.
- i. Other

IX. Old Business

- a. Sale of 3133 - Status
- b. Public Safety Communications System - Burlington County Freeholders
- c. Employee Handbook/CEPA/Performance Assessment Reviews distributed to employees.
- d. 2016 Budget Process
  - i. Status
  - ii. *Resolution 2016-01 "Authorizing Reading of the 2016 Budget by Title Only at the Public Hearing on January 6, 2016"*
  - iii. Public Hearing
  - iv. *Resolution 2016-02 "Adoption of 2016 Budget"*
- e. Ballot Question
  - i. *Resolution 2016-03 "Authorizing a Capital Expenditure to Replace the Lower Roof of the Fire House".*
- f. Other

X. New Business

XI. Meeting Open to Public

XII. Executive Session

*a. Resolution 2016-04 "Resolution Authorizing A Closed Executive Session" if needed.*

XIII. Formal official action may be taken after Executive Session *(as appropriate)*

XIV. Adjournment.