

# BOARD OF FIRE COMMISSIONERS

## MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, February 6, 2019

7:00 PM

Lenola Fire House  
229 N. Lenola Road  
Moorestown, NJ 08057

### Meeting Agenda

- I. Opening
  - a. Indication of emergency exits
  - b. Meeting Opened to the Public
  - c. Reading of statement in accordance with the Open Public Meetings Act
  - d. Pledge of Allegiance to the Flag
  - e. Moment of Silence
- II. Minutes
- III. Chief's Report
  - a. Administrative Assistant Report
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
  - a. Bills
  - b. The 2019 Adopted Budget and Letter was sent to the Director, DLGS on January 11, 2019
  - c. W-2s were distributed to employees
  - d. 1099s were distributed to vendors
  - e. The second Notice of Annual District Election & Publication of 2019 Budget Summary was sent to Burlington County Times for publication and posted at the Fire House and on the official website.

f. Letter requesting to use Hall

IX. Old Business

a. Washer/Dryer purchase

b. Draft Notice of Annual Scheduled Board Meetings 2019-2020

c. Fire Official, UFD Appeal Process - Status

d. Proposed 2019 Budget Process

i. State Approval of 2019 Adopted Budget

ii. Revision to Ratables from Township

e. Projected 2018 Budget vs Actual Report

i. 2018 Encumbrances

X. New Business

a. Shared Services Year-end Reconciliation

b. Election

i. Petitions received (3)

ii. Ballot Face transmitted to county on 1/19/19 for electronic ballot

iii. Ballots provided to County for Absentee Ballots on 1/22/19

iv. Public Notices were published

v. Arrangements made w/Judge, Tellers and machine operator for  
2/16/19 Election

vi. Voting machine requested

vii. Voter Registration List requested

viii. 2019 Election Press Release prepared

c. Draft Notice of Annual Scheduled Board Meetings 2019-2020

d. 2018 Audit Process

e. IAAI Per Diem Request

f. Resolution 2019-04 "Budget Appropriations Transfer"

g. Firehouse Security Fob

XI. Meeting Open to Public

XII. Executive Session

a. Resolution 2019-xx "Resolution Authorizing A Closed Executive  
Session" if needed.

XIII. Formal official action may be taken after Executive Session *(as appropriate)*

XIV. Adjournment.