

# BOARD OF FIRE COMMISSIONERS

## MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, February 5, 2020

7:00 PM

Lenola Fire House  
229 N. Lenola Road  
Moorestown, NJ 08057

### Meeting Agenda

- I. Opening
  - a. Indication of emergency exits
  - b. Meeting Opened to the Public
  - c. Reading of statement in accordance with the Open Public Meetings Act
  - d. Pledge of Allegiance to the Flag
  - e. Moment of Silence
- II. Minutes
- III. Chief's Report
  - a. Administrative Assistant Report
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
  - a. Bills
  - b. The 2020 Adopted Budget and Letter was sent to the Director, DLGS on January 14, 2020
  - c. W-2s were distributed to employees
  - d. 1099s being distributed to vendors
  - e. The second Notice of Annual District Election & Publication of 2020 Budget Summary was sent to Burlington County Times for publication and posted at the Fire House and on the official website.

f. Letter requesting to use Hall

IX. Old Business

a. Draft Notice of Annual Scheduled Board Meetings 2020-2021

b. Fire Official, UFD Appeal Process - Status

c. Proposed 2020 Budget Process

i. State Approval of 2020 Adopted Budget

ii. Revision to Rateables from Township

d. Projected 2019 Budget vs Actual Report

i. 2019 Encumbrances

X. New Business

a. Shared Services Year-end Reconciliation

b. Election

i. Petitions received (1)

ii. Ballot Face transmitted to county on 1/17/20 for electronic ballot

iii. Ballots provided by County for Absentee Ballots

iv. Public Notices were published

v. Arrangements made w/Judge, Tellers and machine operator for  
2/15/2020 Election

vi. Voting machine requested

vii. Voter Registration List requested

viii. 2020 Election Press Release prepared

c. 2019 Audit Process

d. Resolution *2020-03" Budget Appropriations Transfer"*

XI. Meeting Open to Public

XII. Executive Session

a. *Resolution 2020-xx "Resolution Authorizing A Closed Executive  
Session" if needed.*

XIII. Formal official action may be taken after Executive  
Session *(as appropriate)*

XIV. Adjournment.