

BOARD OF FIRE COMMISSIONERS

MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, December 7, 2016

7:00 PM

Lenola Fire House
229 N. Lenola Road
Moorestown, NJ 08057

Meeting Agenda

- I. Opening
 - a. Indication of emergency exits
 - b. Meeting Opened to the Public
 - c. Reading of statement in accordance with the Open Public Meetings Act
 - d. Pledge of Allegiance to the Flag
 - e. Moment of Silence
- II. Minutes
- III. Chief's Report
 - a. Administrative Reports
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
 - a. Bills
 - b. Notice of Contract Award for Accounting and Administrative Services was published in the Burlington County Times on November 11, 2016.
 - c. Sent letter to Township Manager requesting Town Council consider amending Ordinance 23-2003 "Emergency Medical Services Agreement".

- d. Received certified copy of Resolution No. 207-2016 approving salaries for Fire District No. 2 Commissioners for the year 2017.
- e. Received New Jersey State Association of Fire Districts September 16, 2016 Quarterly Meeting Minutes.
- f. Received third and final installment from Township - tax levy
- g. Other

IX. Old Business

- a. Protective Equipment - Status
- b. Front and Side Parking Lot Project
 - i. Final Status
- c. FEMA
- d. Proposed 2017 Budget Process & Timeline
 - i. Status
 - ii. State Workbook and Narrative
 - iii. Resolution 2016-30 *"Approving the 2017 Fire District Budget"*
 - iv. Resolution 2016-31 *"Establishing the Date, Time and Place for the holding of a Public Hearing on the 2017 Budget"*
 - v. Budget/Election Calendar
- e. Ballot Question - 2017 Election
 - i. Resolution 2016-32 *"Approving A Capital Expenditure to Purchase A New Exhaust System for the Fire House"*
- f. Snow Removal Contract (2016-2017 Season)
- g. Direct Install Program - Status
- h. Workers Compensation Carrier Review
- i. Fire Official, UFD Appeal Process
- j. Other

X. New Business

- a. Review of Financial Statements
 - i. Lenola Fire Company Emergency Unit - pending completion of 2014 Audit
- b. Township Ordinance 23-2003 "Emergency Medical Services Agreement"

C. 2016 Budget vs. Actual Report

i. Resolution 2016-33 *“Authorizing Budget Appropriation Transfers”*

d. Resolution 2016-34 *“Resolution Authorizing the Board to Enter into an Employee Agreement with its Full-time Employees”*.

e. Resolution 2016-35 *“Authorization Budget Amendment”* – utilization of FEMA grant monies

f. Other

XI. Meeting Open to Public

XII. Executive Session

a. Resolution 2016-36 *“Resolution Authorizing A Closed Executive Session”* if needed.

XIII. Formal official action may be taken after Executive Session *(as appropriate)*

XIV. Adjournment.