

BOARD OF FIRE COMMISSIONERS

MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, December 6, 2017

7:00 PM

Lenola Fire House
229 N. Lenola Road
Moorestown, NJ 08057

Meeting Agenda

- I. Opening
 - a. Indication of emergency exits
 - b. Meeting Opened to the Public
 - c. Reading of statement in accordance with the Open Public Meetings Act
 - d. Pledge of Allegiance to the Flag
 - e. Moment of Silence
- II. Minutes
- III. Chief's Report
 - a. Administrative Assistant Report
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
 - a. Bills
 - b. Notice of Contract Award for Accounting and Administrative Services was published in the Burlington County Times on November 8, 2017.
 - c. Sent letter to Town Counsel requesting approval for commissioner salaries for 2018. Received certified copy of Resolution No. 192-2017 approving salaries for Fire District No. 2 Commissioners for the year 2017.

- d. Letter from NJ Clean Energy Program granting approval of project to install energy efficient measures at the Fire House
- e. Letter to Lenola Fire Company Emergency Unit re: Financial Assistance.
- f. New Jersey State Association of Fire Districts September 15, 2017 Quarterly Meeting Minutes
- g. Received letter from US Department of Commerce requesting completion of the Survey if Local Government Finances
- h. Letter requesting use of the venue

IX. Old Business

- a. Protective Equipment
 - i. Tactical gear pouch
- b. Lower Roof Project
 - i. Status
 - ii. Punch list
- c. Fire Official, UFD Appeal Process
- d. Clerk 2 Position - Status
- e. 3135 Incident
- f. Direct Install Program
 - i. Resolution 2017-24 "Awarding a Contract to Hutchinson Mechanical Services for the NJ Direct Install Program"
- g. Proposed 2018 Budget Process & Timeline
 - i. Status
 - ii. State Workbook and Narrative
 - iii. Resolution 2017-25 "*Approving the 2018 Fire District Budget*"
 - iv. Resolution 2017-26 "*Establishing the Date, Time and Place for the holding of a Public Hearing on the 2018 Budget*"
 - v. Budget/Election Calendar
- h. Legislation (A1690/S660) - Allowing fire district elections to be moved to November
- i. Tax Appeal
- j. Snow Removal Contract 2017-2018 Season
- k. Other

- X. New Business
 - a. Projected 2017 Budget vs Actual Report
 - i. Stipend - Training/Safety Officer
 - ii. Resolution 2017-27 "*Authorizing Budget Appropriation Transfers*"
 - b. Bureau Parking Lot Project
 - c. Other
- XI. Meeting Open to Public
- XII. Executive Session
 - a. *Resolution 2017-28 "Resolution Authorizing A Closed Executive Session" if needed.*
- XIII. Formal official action may be taken after Executive Session *(as appropriate)*
- XIV. Adjournment.