

BOARD OF FIRE COMMISSIONERS

MOORESTOWN FIRE DISTRICT NO. 2

Wednesday, August 2, 2017

7:00 PM

Lenola Fire House
229 N. Lenola Road
Moorestown, NJ 08057

Meeting Agenda

- I. Opening
 - a. Indication of emergency exits
 - b. Meeting Opened to the Public
 - c. Reading of statement in accordance with the Open Public Meetings Act
 - d. Pledge of Allegiance to the Flag
 - e. Moment of Silence
- II. Minutes
- III. Chief's Report
 - a. Administrative Assistant Report
- IV. Captain's Report
- V. Fire Official Report
- VI. Hall Rental Manager's Report
- VII. Squad Report
- VIII. Bills/Communications
 - a. Bills
 - b. Lower Roof Project
 - i. Public Notice - Contract Award
 - ii. Letter to Roof Management, Inc.
 - iii. Letters to remaining bidders
 - c. 2016 Audit
 - i. Public Notice - 2016 Audit Synopsis
 - ii. Letter to Director of DGLS

d. Letter to Deer Park Fire Company - Donation

e. Letter to Emergency Unit

IX. Old Business

a. Protective Equipment

i. Tactical gear pouch and carrier bags

b. Lower Roof Project

i. Preconstruction Meeting Agenda & Meeting Minutes

ii. Contract

c. Fire Official, UFD Appeal Process

d. Hall table protective rings

e. Clerk 2 Position - Status

f. Vehicle Backing Policy

g. 3135 Incident

h. Direct Install Program

i. Online Public Auction

j. Other

X. New Business

a. Enhanced Internal Controls - Policies and Procedures

i. Procurement Cards (P-Cards)

ii. Electronic Disbursements and Claimant Certification

iii. Charge Account or Charge Card issued by Vendor

iv. Vendor Awards Program

v. Claimant Certification Action Plan

b. Quotes

i. Meeting Room Air Conditioner Unit

ii. Landscaping - 225 N. Lenola

c. Bills Pay - September Bills

d. Other

XI. Meeting Open to Public

XII. Executive Session

a. *Resolution 2017-18 "Resolution Authorizing A Closed Executive Session" if needed.*

XIII. Formal official action may be taken after Executive Session *(as appropriate)*

XIV. Adjournment.